

Unofficial Translation
Excerpt from the
Admissions Regulations of the University of Freiburg
for the Master of Science in Sustainable Materials Degree Program

On the basis of § 29 Paragraph (2) Clauses 1 and 2 in association with § 19 Paragraph (1) Clause 2 No. 10 of the Baden-Württemberg State Higher Education Act (*Landeshochschulgesetz*, LHG) of 1 January 2005 (*Gesetzesblatt*, p. 1), last amended by Article 2 of the Act from 10 July 2012 (*GBL*, p. 457), the Senate of the University of Freiburg passed the following regulations during its session on 29 May 2013.

§ 1 Program entry

Students may only enter the Master of Science in Sustainable Materials degree program at the start of the winter semester. Applications for admission to the program must be received by the University of Freiburg no later than the preceding 15 July.

§ 2 Admission requirements

(1) In order to be eligible for acceptance to the Master of Science in Sustainable Materials degree program with one of the three specializations Crystalline Materials, Functional Materials, or Polymer Sciences, the applicant must meet the following criteria:

1. He or she must have earned a primary degree at a German university in a bachelor's program in chemistry, physics, microsystems engineering, or materials sciences – or, for the specialization in Crystalline Materials, a bachelor's degree program in earth sciences – or a primary degree in an equivalent program of at least three years' duration at a German or foreign university that fulfills the requirements specified in Paragraph (2).
2. For the specialization in Crystalline Materials, he or she must have English language skills that meet or exceed Level B2 of the Common European Framework of Reference for Languages.
3. For the specializations in Functional Materials and Polymer Sciences, he or she must have German and English language skills that meet or exceed Level B2 of the Common European Framework of Reference for Languages.

(2) For the specialization in Crystalline Materials, the applicant must demonstrate that he or she has successfully completed courses in the following subject areas in the course of his or her primary university degree studies (Paragraph [1] No. [1]): the equivalent of at least 40 ECTS credits in materials sciences or earth sciences as well as at least 24 further ECTS credits in mathematics, physics, chemistry, or materials sciences. For the specializations in Functional Materials and Polymer Sciences, the applicant must demonstrate that he or she has successfully completed courses in the following subject areas in the course of his or her primary university degree studies (Paragraph [1] No. 1): the equivalent of at least 20 ECTS credits in the fields of chemistry or material sciences as well as 15 further ECTS credits in mathematics and physics. The Admissions Committee rules on whether to accept equivalent work.

§ 3 Application

(1) Students wishing to apply for admission to the program must fill out the application form provided by the University of Freiburg for entry into the Master of Science in Sustainable Materials degree program. The application form must be filled out in its entirety and signed. The following documents must be attached to the application:

1. A certified copy of the primary university degree certificate in accordance with § 2 Paragraph (1) No. 1.
2. A certified copy of a detailed transcript of all coursework and assessments completed in the course of the primary university degree in accordance with § 2 Paragraph (1) No. 1 (transcript of records).
3. A certified copy of appropriate evidence of sufficient language skills according to § 2 Paragraph (1) No. 2 or No. 3.

4. A curriculum vitae in German or English, set out in tabular form.
5. A letter of motivation (statement of intent) in German or English, not to exceed one A4 page in length, describing the applicant's personal motivations for applying for admission to the Master of Science in Sustainable Materials degree program at the University of Freiburg with the desired specialization and in the desired version, if applicable.

As evidence of sufficient German and English language skills (Clause 3 No. 3), the applicant must provide a German certificate of general higher education entrance qualification or a relevant field-restricted higher education entrance qualification. If the documents required, in accordance with Clause 3 Nos. 1 through 3, are not in German, English, or French, an officially certified translation in German or English is required.

(2) If, on the application closing date according to § 1 Clause 2, the applicant has completed his or her university studies in a program in accordance with § 2 Paragraph (1) No. 1, but is not yet able to submit a copy of the certificate for the completed program of studies, it will suffice, for the purposes of the application, if he or she provides written confirmation from the university attesting to completion of the program and the final overall grade earned, together with a transcript showing his or her individual grades and ECTS credits earned. A certified copy of the primary university degree certificate must be submitted to the Admissions Committee without delay and no later than the date of matriculation.

(3) If the applicant has not yet completed the university degree program by the application deadline in accordance with § 1 Clause 2, the applicant must demonstrate that he or she is expected to fulfill the admission requirements in accordance with § 2 Paragraph (1) No. 1 by submitting a certificate from the university of all results to date (including grades and ECTS credits earned) and written confirmation of the grade earned on the thesis, confirmation that it has been submitted, or at least confirmation of registration for preparation of the thesis. In this case, the applicant will be accepted on the condition that he or she provides proof of successful completion of the degree program to the Admissions Committee, in accordance with § 2 Paragraph (1) No. 1, without delay and no later than the time of matriculation, in the form of a certified copy of the primary university degree certificate.

(4) The applicant must submit the application documents listed in Paragraph (1) in writing, by the specified deadline (§ 1 Clause 2), to the Admissions Committee for the Master of Science in Sustainable Materials degree program (postal address: Fakultät für Chemie und Pharmazie, Albert-Ludwigs-Universität, Albertstraße 21, 79104 Freiburg, Germany).

(5) If the Admissions Committee so requests, the applicant must submit the originals of the certificates and documentation specified in Paragraph (1) Clause 3 Nos. 1 through 4 and Clause 5.

§ 4 Special provisions for the binational version of the specialization in Polymer Sciences

(1) A total of 20 students may be admitted to the binational version of the Master in Sustainable Materials with a specialization in Polymer Sciences offered by the University of Freiburg in cooperation with the University of Strasbourg. The applicants are selected by a joint binational committee on the basis of their degree of suitability and motivation. The following selection criteria are considered and receive equal weighting when ranking the applicants as part of the selection process: the overall grade for the university degree according to § 2 Paragraph (1) Clause 1 No. 1, the statement of intent required under § 3 Paragraph (1) Clause 3 No. 5, and the letter of recommendation from a university lecturer required under Paragraph 3. The binational committee determines the evaluation key for these selection criteria, each of which receives equal weighting in the calculation of the selection process score.

(2) Notwithstanding § 2 Paragraph (1) No. 3 in association with § 3 Paragraph (1) Clause 3 No. 3, the applicant must not provide evidence German language skills that meet or exceed Level B2 of the Common European Framework of Reference for Languages.

(3) In addition to the documents specified in § 3 Paragraph (1) Clause 3, the application for admission must include a letter of recommendation from a university lecturer.

§ 5 Admissions committee and admissions process

(1) The Faculty of Chemistry and Pharmacy, the Faculty of Environment and Natural Resources, and the Faculty of Engineering appoint an Admissions Committee. The Admissions Committee fulfills the responsibilities assigned to it under these admissions regulations. In particular, it is responsible for the decisions that are to be made within the scope of the admissions process.

(2) The Admissions Committee consists of four tenured lecturers, including two from the Faculty of Chemistry and Pharmacy and one each from the Faculty of Environment and Natural Resources and the

Faculty of Engineering. Up to two non-tenured senior lecturers (*Privatdozent*) employed full-time at these faculties may serve in lieu of tenured lecturers. Members of the Admissions Committee serve a term of two years and may be reappointed. The chair of the Admissions Committee is appointed by the Faculty of Chemistry and Pharmacy. Decisions of the Admissions Committee are passed by a simple majority, with the chair deciding in the event of a tie vote. Members of the Faculty Council of the three participating faculties have the right to be present at Admissions Committee deliberations, but they do not have the right to vote.

(3) Only candidates who apply within the required deadlines and in the proper form will be included in the admissions process. The letters of acceptance are issued by the university's Registration Office or the Department of International Admissions and Services on the basis of the Admissions Committee's decision. In the event that an applicant is denied admission, the Admissions Committee issues the rejection letter, which should include the reasons for the decision and be accompanied by information about available legal remedies.

(4) The Admissions Committee reports to the Faculty of Chemistry and Pharmacy, the Faculty of Environment and Natural Resources, and the Faculty of Engineering on matriculation figures and submits suggestions for revisions to the admissions regulations.

§ 5 Effective date

These admissions regulations take effect on 1 June 2013. They apply to admissions processes starting in the 2013/2014 winter semester.

Publication of the text of this statute in German:

“Zulassungsordnung der Albert-Ludwigs-Universität für den Studiengang Master of Science Sustainable Materials” from 7 June 2013 (*Amtliche Bekanntmachungen* Vol. 44, No. 47, pp. 506–508), in the version from 21 May 2015 (*Amtliche Bekanntmachungen* Vol. 46, No. 46, pp. 198–199)

Only statutes published in the *Amtliche Bekanntmachungen der Albert-Ludwigs-Universität Freiburg in Breisgau* are legally binding.