

### **Unofficial Version of the JSL**

of 7th June 2013 (Official Proclamations vol. 44, no. 47, pp. 506–508)  
as amended on 2<sup>nd</sup> June 2017 (Official Proclamations vol. 48, no. 34, pp 107 - 108)

## **Albert Ludwigs University Admission Regulations for the Master of Science Sustainable Materials**

At its meeting of the 29th May 2013 the Senate of the Albert Ludwigs University, on grounds of section 29 paragraph 2 clauses 5 and 6 in connection with section 19 paragraph 1 clause 2 number 10 of the law on Baden Württemberg Higher Education Institutions (Landeshochschulgesetz – LHG) of 1st January 2005 (GBl. page 1), as amended by Article 2 the regulation of 10<sup>th</sup> July 2012 (GBl page 457), adopted the following rules.

### **1. Start of the Program**

The Master of Science Sustainable Materials program can only be started in the Winter semester. Applications for admission to the program must be submitted to the Albert Ludwigs University by the previous 15th July.

### **2. Admissions Criteria**

(1) Admission to the Master of Science Sustainable Materials in one of the three specializations Crystalline Materials, Functional Materials and Polymer Sciences will be offered to those who

1. have gained a first degree from a German university in a bachelors program in Chemistry, Physics, Microsystems Technology, Material Technology, Materials Science or for the Crystalline Materials specialization also in Geography or in a comparable program of at least 3 years from a German or foreign university, which fulfills the requirements for the specified qualifications set out in paragraph 2,
2. for the Crystalline Materials specialization have a command of the English language, which is equivalent to at least level B2 of the Common European Reference Framework for Languages, or
3. for the Functional Materials and Polymer Sciences specializations have a command of the German and English languages, which is equivalent in each to at least level B2 of the Common European Reference Framework for Languages.

(2) The applicant must produce proof that, for the Crystalline Materials specialization, in the context of their course leading to their first degree (paragraph 1 number 1), they have successfully completed courses and been awarded a minimum of 40 ECTS points, in the specialist fields of Materials Science or Geography as well as a minimum of 35 ECTS points in the subjects of Mathematics, Physics, Chemistry or Materials Science. For the Functional Materials and Polymer Sciences specializations the applicant must produce proof that, in the context of their course leading to their first degree (paragraph 1 number 1), they have successfully completed courses and been awarded a minimum of 20 ECTS points, in the specialist fields of Chemistry or Materials Science as well as a minimum of 15 further ECTS points in the subjects of Mathematics and Physics. The Admissions Panel decides on the recognition of comparable achievements a required under clause 1 or clause 2.

### **3. Application**

(1) Application for a place on the course is on the Albert Ludwigs University designated application form for the admission to the Master of Science Sustainable Materials program. The application form must be completed in full and signed. The admission application must be accompanied by the following documents:

1. an officially certified copy of the first university degree certificate in accordance with section 2 paragraph 1 number 1,
2. an officially certified copy of a comprehensive overview of all courses and examinations in the first degree in accordance with section 2 paragraph 1 number 1, (Transcript of Records),
3. a certified copy of appropriate evidence of sufficient language knowledge in accordance with section 2 paragraph 1 number 2 or 3 respectively,
4. a tabular format CV in German or English and

5. a personal statement of motivation in German or English one A4 page long, in which the applicant sets out his/her personal reasons why they should be admitted to the Master of Science Sustainable Materials program in the intended specialization and if relevant the chosen variant.

A German general university entrance qualification certificate or a relevant subject specialist university entrance qualification counts as evidence of sufficient knowledge of English (clause 3 number 3). If the required documents in accordance with clause 3 numbers 1 to 3 are not in German, English or French an officially certified translation in German or English is necessary.

- (2) If the applicant has just completed a university course in accordance with section 2 paragraph 1 clause 1 number 1 at the time of the application deadline as set out in section 1 clause 2, such that they cannot yet provide a copy of their certificate of university qualification, provision of confirmation from the university that the undergraduate course has been completed and of the total marks obtained, as well as a summary of the undergraduate achievements with details of the individual marks and ECTS points acquired, will be sufficient for the admission application. The officially certified copy of the certificate of the first university graduation must be submitted to the Admission Panel promptly, in any event at the latest upon registration.
- (3) If the applicant has not yet completed a university course in accordance with section 1 clause 2 at the time of the application deadline, s/he must provide a certificate that s/he is expected to fulfill the entry requirements in accordance with section 2 paragraph 1 number 1, from the university, setting out their achievements so far (including marks and details of the ECTS points awarded), as well as confirmation from the university of the marking of the final exam or alternatively of the successful submission or at least the registration for the final exam. Admission in these circumstances is on condition that the successful graduation with a university degree will be evidenced to the Admissions Panel by an officially certified copy of the certificate of the first degree in accordance with section 2 paragraph 1 number 1, without delay and in any event at the latest by registration.
- (4) The applicant must submit the application documents required as specified under paragraph 1 within the deadline (section 1 clause 2) to the Admission Panel for the Masters in Sustainable Materials program (postal address: Fakultät für Chemie und Pharmazie, Albert-Ludwigs-Universität, Albertstraße 21, 79104 Freiburg).
- (5) Originals of the certificates and proof set out in paragraph 1, clause 3 numbers 1 to 3 must be submitted if requested by the Admission Panel.

#### **4. Special Conditions for the Binational Variant for the Polymer Sciences Specialization**

- (1) Twenty places in total are available for students on the binational variant of the masters program in Sustainable Materials with the Polymer Sciences specialization, offered by Albert Ludwigs University in cooperation with the University of Strasbourg. The decision over granting of the places is taken by a joint binational panel according to the grade, the suitability and the motivation of the applicant. In forming of the ranking list the binational panel takes account in equal weighting of the selection criteria, the total mark for the first university degree in accordance with section 2 paragraph 1 number 1, or as appropriate in case of section 3 paragraph 3 the arithmetical average of the marks of all the assessments already completed, the assessment of the personal statement of motivation in accordance with section 3 paragraph 1 clause 3 no. 5 as well as the assessment of the letter of recommendation from an academic teacher in accordance with paragraph 3. The binational panel set the assessment keys for the personal statement of motivation and the letter of recommendation and assesses each of these with a mark between 1 and 5. Notwithstanding the requirements of section 3 paragraph 1 clause 1 number 5 the personal statement of motivation can also be written in French.
- (2) Notwithstanding the requirements of section 2 paragraph 1 number 3 in connection with section 3 paragraph 1 clause 3 number 3 no knowledge of the German language at level B2 of the Joint European Reference Framework for Languages is required.
- (3) Additionally the completed documents under section 3 paragraph 1 clause 3 supporting the admission application, a letter of recommendation from an academic teacher must be provided, as well as declaration in German, English or French signed personally by the applicant, that the personal statement of intent has been prepared by them independently without outside help and that any of the content based on external sources is identified as such.

#### **5. Admission Panel and Admission Procedure**

- (1) The Faculty for Chemistry and Pharmacy and the Faculty for the Environment and Natural Resources and the Technical Faculty set up an Admission Panel. The Admission Panel fulfills its allocated role in

accordance with these Admissions Regulations. It is in particular responsible for decisions taken in the context of the admissions process.

(2) The Admission Panel consists of four university professors of whom two must belong to the Faculty of Chemistry and Pharmacy and one each to the Faculty of Environment and Natural Resources and the Technical Faculty. External tutors who work full time at the faculty can replace two of the professors. Members of the Admission Panel are appointed for two years; re-appointment is possible. The chairperson of the Admission Panel is appointed by the Faculty of Chemistry and Pharmacy. Decisions of the Admission Panel will be taken by simple majority; in the event of a voting tie the chairperson has a casting vote. Members of the Faculty Committees of the three Faculties involved have the right to be present at the proceedings of the Admission Panel; they do not, however, have a right to vote.

(3) Only applicants who have applied for a place on the course within the deadline and on the correct form can participate in the admission procedure. On the basis of the Admission Panel's decisions the Student Registry or the Department of International Admissions and Services issues the admissions notices. Where admission is refused the Admission Panel sends the negative decision with written reasons and an explanation of the legal appeal rights.

(4) The Admission Panel will report to the Faculty for Chemistry and Pharmacy and the Faculty for the Environment and Natural Resources and the Technical Faculty on the development of student numbers and makes suggestions for the further development of the selection regulations.

## **6. Commencement**

This admission regulation takes effect on 1st June 2013. It first applies to the admissions process for the Winter semester 2013/2014.